

# Nick Drake-Knight

UNORTHODOX • CHALLENGING • INSPIRING

## HR MANAGEMENT WORKSHOPS

NDK Group HRM programmes are tailored to individual client requirements – for managers with HR responsibilities. We provide short, punchy workshop sessions to keep delegates engaged with optimum interest and maximum memory recall. All NDK Group HRM programmes are mapped against CIPD competences.

We offer specialist ½ day workshop sessions to match your HR business requirements. We can combine any of the following workshop events, or offer them as individual workshop events:

- Absence Management for managers
- Age Legislation for managers
- Aggression management
- Appraisal Skills for managers
- Bullying and Harassment management
- Continue & Begin™ - learn the secrets of this high impact, fast application coaching tool
- Diversity and Equality awareness training
- Employee Information and Consultation Forum management
- Employing overseas staff
- Employment Law essentials/Employment Law updates
- HR practice management – the essentials
- Investors in People – an introduction to the revised IIP model
- Recruitment and Interviewing
- Redundancy – managing redundancy professionally
- Retirement planning
- Training Needs Analysis – how to conduct a TNA
- Training Needs Analysis – direct by NDK Group in your organisation
- Works Councils & Employee Representative structures

NDK Group management development events are tailored exclusively to your organisation. This means we ensure the content and emphasis is pitched at just the right level for your colleagues. Contact us for a preliminary discussion and we will create a programme to fit your HRM development ambitions – perfectly!

[info@ndk-group.com](mailto:info@ndk-group.com)